

ANNUAL BUDGET HEARING AND REGULAR MEETING – AUGUST 16, 2011

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Chairman Keith called the regular meeting to order at 7:00 p.m. in the Elementary Board Conference Room. Trustees Present: Russ Imlay, Krystal Zentner, Kelly Stevenson and Bart Heiken. Others Present: Bill Phillips, Betty Sweet, Becky Bell and Josh Harmoning.
- 2. AGENDA APPROVAL/REVISION:** no changes at this time
- 3. MINUTES:** Trustee Imlay made a motion to approve the minutes of the following meetings: July 12 Regular and August 10 Special with a spelling correction and date addition to the July 12 minutes. Trustee Heiken seconded the motion. Members voted 5/0 in favor.
- 4. CLAIMS, PAYROLL and TREASURER'S RECONCILIATION:** Trustee Zentner made a motion to accept the following: claims warrants 14295-14366, payroll warrants 18002-18034 and the direct deposit list of 8/2/11. Trustee Imlay seconded the motion. Vote 5/0.
- 5. ATHLETIC/ACTIVITY ACCOUNTING:** Trustee Zentner made a motion to accept the activity accounting for July. Trustee Heiken seconded the motion. Vote: 5/0.
- 6. SPECIAL REPORTS:**
 - 6.1 Principal/Activities Director Report: Enrollment for the coming year is currently at 194 students. Twenty-one of thirty high school boys came out for football. Twelve girls started volleyball practice. The varsity volleyball schedule has been filled but the junior varsity is still short a few matches. AMP Sports Medicine has offered Bridger a contract for \$500 for athletic trainer services. Only 6 junior high football helmets were certified for use; at least 10 helmets will have to be purchased. It was the consensus of the Board to charge \$1.00 for Junior High games in an effort to offset the costs of the officials. Hopefully volunteers will run the gate at home games. Art-Italy will run concessions at Jr. High games. The price of season passes and gate admission was discussed and will be on the next agenda. Concern over the sports schedules was voiced; especially weeks where the students have something every night.
 - 6.2 Superintendent/Transportation Director Report: Superintendent Phillips noted that the Elementary sidewalk has been dug up and the new sidewalk will be in place this week. Additional work will be done by the high school as the cement truck did some damage when it was parked on the asphalt close to the school. Additionally, asphalt in the parking lot that was removed during prep for the new sidewalk will be replaced. Additional costs will be partially covered by Morgan Construction (for the damage) and the balance by the District. Morgan was able to get a good deal on the asphalt and will pass that on to the District. The steps in the high school gym will be finished this week and work on the water fountain by the gym door is going well. The asbestos inspector was by and discussed repair possibilities based on what might be found as the project proceeds. While stripping wax in the high school computer lab, the mastic on the floor tiles loosened enough in some places for the tiles to pop up. Carpeting was glued over the area for the time being but additional work will need to be done either over Christmas or next summer. Running electrical wiring under an elevated floor would be one possibility. It was the consensus of the Board to approve a re-commitment to the Yellowstone/West-Carbon Cooperative for 2011-2012.

6.3 Clerk's Report: Based on the information given, it was the consensus of the Board to move forward with the GASB 45 valuation services provided by Actuaries Northwest for the approximate amount of \$1800.

7. OLD BUSINESS: None at this time.

8. NEW BUSINESS:

8.1 Out-of-District Student Attendance: Trustee Stevenson made a motion to approve the list of out-of-district student attendance requests (24 students). Trustee Zentner seconded the motion and members voted 5/0 in favor.

8.2 Individual Transportation Contracts: Trustee Stevenson made a motion to accept the Individual Transportation Contracts for Paul & Jean Loyning. Trustee Zentner seconded the motion. Vote: 5/0.

8.3 Second Reading Policy 8425, 8425F & 8425P Service Animals: Trustee Zentner made a motion to accept the second and final reading of the Service Animals policy, form and procedure. Trustee Imlay seconded the motion and members voted 5/0 in favor.

8.4 Coaching Policy: Superintendent Phillips provided the following coaching policy information based on the information gathered at the last board meeting: Bridger Public Schools will conduct a written evaluation of each coach upon the conclusion of each season. The evaluation will be conducted by an administrative team composed of the Superintendent and the Activities Director. In the case of the Activities Director being a coach, a building principal will be placed on the evaluation team as a replacement. Upon completion of the evaluation, a committee comprised of the Superintendent, Activities Director, and two Trustees will meet for review. This committee will provide a recommendation to the Bridger Board of Trustees as to whether the position shall be reopened or if the current coach will be retained. (This will be inserted in the staff and activity handbooks.) Trustees Keith and Stevenson will be on the committee for volleyball, Trustees Imlay and Zentner will be on the committee for football. Trustee Zentner made a motion to accept this language. Trustee Stevenson seconded the motion. Vote: 5/0.

8.5 Bus Purchase: It was the consensus of the Board for Superintendent Phillips to begin the process of purchasing a bus to replace the 2001 Freightliner. If possible, the purchase will be aligned with the Clean Diesel Grant schedule.

8.6 2011-2012 Budget: Trustee Zentner made a motion to accept the Budget for 2011-2012 as presented. Trustee Heiken seconded the motion and all members voted in favor.

8.7 Trustees Financial Statement FY11: Trustee Imlay made a motion to accept the 2011 Trustees Financial Statement as presented. Trustee Zentner seconded the motion. Vote: 5/0. (Note: Clerk Sweet found an error prefilled by OPI on the budget amendments. OPI fixed the error which affected the Transportation and Flexibility Funds and the report was resubmitted. This removed several warning messages.)

8.8 Indirect Cost Funds: Based on the information given by Superintendent Phillips on the background of the Slate Grant, Trustee Zentner made a motion to give Clerk Sweet a bonus of

\$1500 from the indirect cost fund for work done on the Slate and Peer Coaching grants. Trustee Stevenson seconded the motion. Members voted 5/0 in favor.

8.9 2011-2012 Bus Routes: Trustee Stevenson made a motion to approve the 5 bus routes for the district as presented. Trustee Heiken seconded the motion. Vote: 5/0.

8.10 Planning Grant: This grant paves the way for the subsequent boiler grant by providing for an energy audit and a preliminary engineering report. Superintendent Phillips received letters of support for the project from the Mayor of Bridger and one of the officers from the Bank of Bridger. Notices for community input have been posted and some questions have been asked. Based on the recommendation of Superintendent Phillips, Trustee Zentner made a motion to approve the submission of the Montana Department of Commerce Quality Schools Planning Grant. Trustee Imlay seconded the motion and members voted 5/0 in favor.

9. PERSONNEL:

9.1 Hire Asst. Varsity Football Coach: Based on the recommendation of Superintendent Phillips, Trustee Stevenson made a motion to hire Josh Harmoning as the Assistant Varsity Football Coach for the 2011-2012 season. Trustee Zentner seconded the motion; members voted in favor.

9.2 Hire Asst. Varsity Boys Basketball Coach: Based on the fact that only two people had applied for this position, Trustee Imlay made a motion to re-post the opening with a deadline of 'until filled'. Trustee Stevenson seconded the motion. Members voted 5/0 in favor. The two people who have already applied will continue to be considered for the position.

9.3 Hire Transportation Mechanic: It was the consensus of the Board to offer Kevin Rysavy an agreement to use his mechanic services as an independent contractor at a rate to be determined by Superintendent Phillips and Mr. Rysavy. Note: \$65/hour was the rate agreed upon for shop services, bus inspection preparation will be less.

9.4 Approve District Substitute Teacher List: Trustee Stevenson made a motion to approve the substitute list as presented. Trustee Imlay seconded the motion and members voted 5/0 in favor. There may be additions to this list in the future.

10. PUBLIC COMMENT: Bart Heiken noted that he is looking into the practice of having students help serve lunch as possibly being an infraction of the Child Labor Laws.

11. NEXT REGULAR MEETING: Trustee Heiken made a motion to adjourn the meeting at 10:20 p.m. Trustee Imlay seconded the motion. The next regular board meeting will be held September 13, 2011.

ATTEST:

Board Chairman

Clerk of the Board