

## REGULAR MEETING – DECEMBER 16, 2008

**1. CALL TO ORDER:** Chairman Graham called the meeting to order at 7:04 p.m. in the Elementary Board Conference Room. Trustees Present: Claude Keith, Krystal Zentner, Penny Young and Mark Giesick. Others Present: John Ballard, Betty Sweet, Cynthia Tripp, Corinne Turnsplenty, Robin Smith, Jan Goetz, Lela Hall, Michelle McCarthy, Ole Olsen and Deb Imlay. Other staff members were also on hand.

**2. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**3. MINUTES:**

Trustee Zentner made a motion to accept the minutes of the November 11 Regular Meeting and of the December 10, 2008 Special Meeting. Trustee Giesick seconded the motion and members voted 5/0 in favor.

**4. CLAIMS & PAYROLL:**

Trustee Keith made a motion to accept the following: payroll warrants 15830-15903, 12/5/08 direct deposit listing and claims 12227-12286. Trustee Young seconded the motion. Vote 5/0.

**5. ATHLETIC/ACTIVITY ACCOUNTING:**

Trustee Young made a motion to accept the activity accounting reports for October and November, 2008. Trustee Zentner seconded the motion and all members voted in favor.

**6. CORRESPONDENCE:**

Members received a thank you note from Robin Smith for items sent during his fathers' funeral. A letter from Larry Martin noted that negotiations with the Teamsters Union will resume in January. It was a consensus of the Board for Chairman Graham to draft a response to Dolly Donges' letter regarding a wage issue informing her of the proper procedures for her complaint. A JMG newsletter was also received.

**7. PUBLIC COMMENT:** None at this time.

**8. SPECIAL REPORTS:**

A. Activities Director: Rooms for State Volleyball were \$3000 and meals another \$800. Mr. Finn was not in attendance.

B. Community Committee: Mr. Kapor was not in attendance.

C. 4-day School Week Committee: An information pamphlet and letter will be going to all box holders over Christmas. Part of the mailing will be a survey to be returned to the school. Information from those surveys will be tallied at the January 12, 2009 4-day committee meeting. Staff members were on hand to ask and answer questions. Challenges will include dealing with activities that can't be moved to Fridays, evaluating our success and determining definable goals.

**9. OLD BUSINESS:**

A. Bus Replacement: Trustee Giesick made a motion to order a new Thomas bus to replace current route bus 2 with under storage added if possible and to retrofit the travel bus with automatic chains. Trustee Keith seconded the motion and members voted 5/0 in favor. This would be a 52-53 passenger bus. First cost estimates are \$79,711.75 less \$4,000 trade (if we trade in an old bus). The chains will cost apx. \$2,700.00. Under-storage could add another \$3,000-4,000 to the new bus.

B. Policy 4330F-Facilities Use Agreement: Trustee Zentner made a motion to table this item till Jeff Weldon gets information back to us. Trustee Young seconded the motion. Vote: 5/0.

C. Classified Base Rates/Matrix: Trustee Keith made a motion to table this item till February. Trustee Young seconded the motion. Vote: 5/0.

#### **10. NEW BUSINESS:**

A. Personnel: Trustee Young made a motion to accept the resignation of Mr. Mortensen effective 12/15/08. Trustee Keith seconded the motion and all members voted in favor. We will advertise the position for the next semester and will hire JoEllen Wood as a sub, long-term if appropriate, in the meantime.

B. Pay Schools Program: Trustee Keith made a motion to table this item to the January meeting. Trustee Giesick seconded the motion and all members voted in favor.

C. New Activities Account – Sports Cooperative: Trustee Zentner made a motion to add an account the Activities fund called Sports Cooperative. Trustee Young seconded the motion. Vote: 5/0.

D. Goals/Mission Statement: A blog will be started for the mission statement and members were asked to keep ideas for a mission statement and goals in mind. Additional ideas about making the monthly newsletters more readable were shared; Diane & Judy will be assisting Robin with the articles. Short term goals noted were: 4-day week and updating standards. Better sound systems for the gyms are on the wish list.

E. Superintendent Evaluation: As provided by statute 2-3-203 (3) MCA, the meeting was declared closed for rights of privacy at 9:15. The meeting reopened at 10:00. No action was taken.

**11. CLERK'S REPORT:** End of quarter and end of year payroll reports will be compiled and submitted. Work continues on the Activity Accounting Handbook.

#### **12. SUPERINTENDENT'S REPORT:**

Superintendent Ballard will discuss the next steps in the negotiations with the teamsters with Larry Martin.

**13. FUTURE ISSUES:**

Four Day School Week, Elementary Roof, updates and additions to district policies, building appraisals, Extracurricular Activities: accounting policies/procedures, community committee, emergency planning, transportation issues and negotiations.

**14. NEXT REGULAR MEETING:**

The 4-day school week committee will meet on January 12<sup>th</sup> to canvass the surveys returned and hear public input. The next Board meeting will be postponed one week and be held January 20<sup>th</sup>, 2009.

The meeting adjourned at 10:05 p.m.

ATTEST:

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Board Chairman

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Clerk of the Board