

## **TRUSTEE APPOINTMENT INTERVIEWS & REGULAR MEETING – JUNE 10, 2010**

### **TRUSTEE APPOINTMENT:**

A. Interviews: At 7:00 p.m. Kelly Stevenson and Mike Kelsey, who had each submitted letters of interest for the appointment position, were individually interviewed by the Board and members of the audience. A brief recess was called after the final interview.

B. Appointment: At 7:30 the Board reconvened. Trustee Young made a motion to appoint Kelly Stevenson to the trustee position for the 10-11 school year. Trustee Imlay seconded the motion. Vote: 4/0. This position will be up for reelection in May.

C. Swear-In: Clerk Sweet swore in new trustee Kelly Stevenson.

**1 & 2. CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Chairman Keith called the regular meeting to order at 7:35 p.m. in the Elementary Board Conference Room. Trustees Present: Krystal Zentner, Penny Young, Kelly Stevenson and Russ Imlay. Others Present: John Ballard, Bill Phillips, Becky Bell, Betty Sweet, Tessa Beach, Clint Boggess, Jan Goetz, Mike Kelsey, Linda Eckerman, Robin Smith, Desiree Donaldson, Allison Boeck, Wes & Tara Schwend, Michelle McCarthy, Houston Finn, Doug Tucker, Russ Gruel and Kayla Jares

### **3. MINUTES:**

Trustee Young made a motion to approve the minutes of the May 13, 2010 Board Reorganization & Regular Meeting as presented. Trustee Zentner seconded the motion. Members voted 4/0 in favor. Newly appointed Trustee Stevenson did not vote on all agenda items.

### **4. CLAIMS, PAYROLL, TREASURER'S RECONCILIATION:**

Trustee Imlay made a motion to accept the following: claims 13406-13442 and payroll warrants 16814-16938. Trustee Young seconded the motion. Vote 4/0. Discussion was held regarding payments for a 3-year service contract on the servers (reimbursed to Robin Smith as school credit card was at the monthly limit).

### **5. ATHLETIC/ACTIVITY ACCOUNTING:**

Trustee Imlay made a motion to accept the activity accounting for May. Trustee Zentner seconded the motion. Vote: 4/0. Senior composites for several years still need finished before the accounts are closed.

### **6. CORRESPONDENCE:**

JoEllen Wood sent a letter informing the Board of her progress in obtaining Special Ed certification. Darren Zentner submitted a letter resigning his position as Head Jr. High Basketball Coach for 2010-2011. Mr. Ballard's letter of acceptance of Mr. Zentner's resignation was also given to the Board. Correspondence was received from MUST regarding the District prepaying the assessment in the amount of \$16800.

### **7. PUBLIC COMMENT: None**

### **8. SPECIAL REPORTS:**

A. Activities Director Report: Principal Bell noted that she will not take over these duties until 7/1/10. Houston Finn, current Activities Director was present but had nothing to report.

B. Principal/Transportation Director Report: Principal Bell noted that there are 130 lockers in the high school; far more than needed. Those at the far north end will be removed and the class composites will be shifted to cover the space leaving room to display the composites of more recent classes. The awards earned by the JMG group were noted. Event calendars for 2010-2011 were given out. Principal Bell was not able to connect with head cook Lynn White on the exact costs for the recently implemented school snack program. Feedback from staff and students was positive; permission to eat the snacks in the classroom was requested for the next year. Sherri Maxwell, Speech Pathologist, replaced Tessa Beach as the mentor for JoEllen Woods Special Education Certification.

C. Superintendent's Report: The high school gym re-lighting project will begin after July 4<sup>th</sup>. Summer projects in the Elementary include moving the clerk's office either to the teacher's lounge or conference room, moving Principal Bell to the former clerk office and turning the former elementary principal's office into a work room with the copier, laminating machine and a secure place for the teacher's mailboxes. If the clerk is moved to the lounge, the conference room will double as the teachers' lunchroom and can be used for meetings and webinars. IEP's will be held in the Special Ed room when possible. End of year purchases will be handled as efficiently as possible using additional Oil & Gas/Bentonite monies available. Budget amounts left in the Transportation Fund will be used to purchase supplies for the coming year. Construction items could be encumbered to the Flex Fund if needed in an effort to show the state the District's use of these funds. Ideas for the upcoming FY11 Budget would be to purchase another Route Bus using Bus Depreciation Funds.

D. Clerk's Report: The clerk will be attending the school business officials' conference from June 14-18. The Board would like to continue receiving *Board & Administrator* publications.

## **9. OLD BUSINESS:**

A. Fund Transfer Resolution: Trustee Zentner made a motion to accept the resolution to transfer \$20,000 from the Transportation Fund to the Flexibility Fund in accordance with 20-9-208 MCA. Trustee Young seconded the motion; members voted 5/0 in favor. The funding source is non-levy Oil, Gas and Bentonite receipts.

## **10. NEW BUSINESS:**

A. Out of District Attendance Agreements: Trustee Young made a motion to accept the out of district attendance requests for the following students: Gracie & Katelin Aisenbrey, Bobby Dorvall, Andrew Gruel, Laurel Myers, Serena & Alyssa Oyler, Austin, Brandon & Todd Simmons, Payton Sticka and Emily & Travis Tucker. Trustee Imlay seconded the motion and all members voted in favor.

B. Individual Transportation Contracts: Trustee Imlay made a motion to offer individual transportation contracts with isolation status to the following district students: Jake Loyning and Zach Murray. Trustee Zentner seconded the motion and the vote counted 5/0 in favor.

C. Personnel: 1. Hiring/Resignation: Trustee Young made a motion to hire Christina Madden as the K-12 Music teacher for 2010-2011. Trustee Imlay seconded the motion. Vote: 5/0.

2. Extracurricular Assignments: Trustee Zentner made a motion to table hiring coaching assignments to the July agenda. The motion died for lack of a second. Considerable discussion followed which included concerns over staff members taking on coaching positions that overlapped seasons and, since current staff members have expressed interest in the coaching positions the district is precluded from advertising externally as per the Master Agreement. Houston Finn has pulled his name from consideration for the Head Boys Basketball coach position since, as a condition of rehiring, he had certain requirements to fulfill and was not able to do that in time to start his summer conditioning program. Allison Boeck and Tessa Beach have both expressed interest in the high school boys and girls basketball head coach positions; either would take one but not both positions. Trustee Imlay made a motion to hire Tessa Beach as the HS Head Boys Basketball Coach and Allison Boeck as the HS Head Girls Basketball. Incoming Superintendent Phillips asked the Board to give the matter additional time for consideration so that he can be involved in the discussions as this situation will continue on once his employment in the district begins. Trustee Stevenson would like time to consider how much overlap occurs between the Jr. High and High School basketball seasons. Trustee Imlay rescinded his motion. Trustee Zentner made a motion to table this item to a later agenda. Trustee Stevenson seconded the motion and all members voted in favor.

Trustee Young made a motion to approve the following extracurricular stipends: HS Pep Club – Tara Schwend, JrHi Pep Club - Des Donaldson, HS Concessions – Bridger Booster Club (stipend towards equipment), 12<sup>th</sup> Grade Sponsor – Corinne Turnsplenty, 11<sup>th</sup> Grade – Jan Goetz, 10<sup>th</sup> Grade – Nancy Robinson, 9<sup>th</sup> Grade – Cyndi Tripp, Middle School Sponsor – Michelle McCarthy, Pep Band, Jazz Band and Honor Band – Christina Madden, Annual Staff – Robin Smith, Drama (stipend dependent on production being performed), Elementary Lunch – Lela Hall (½ for inside duty), Amy Kraft and Allison Boeck (sharing ½ for outside duty), Jr. High Lunch – Analia Pianca, High School Lunch – Jeff Zeltner, FCCLA – Vicki Kaufman, FFA – Ole Olsen, Honor Society – Corinne Turnsplenty, HS Student Council – Nancy Robinson, Jr. Hi Honor Society/Student Council – Michelle McCarthy, Adult Ed – Jan Goetz. Trustee Imlay seconded the motion and all members voted in favor.

3. Hire Principal – 2010-2011: Trustee Zentner made a motion to rehire Principal Bell at the same salary as last year, \$59,750.00, with an increase to the District's contribution to the district's group health insurance plan to a maximum amount of \$16,484.00 per year. Trustee Imlay seconded the motion and all members voted in favor.

4. Hire Classified Staff: Trustee Zentner made a motion seconded by Trustee Stevenson to accept the Superintendent's recommendation to hire the following list of classified employees for 2010-2011: Administrative Assistants - Judy Zent and Diane George, Head Maintenance - Harvey Nott, Custodians - Dolly Donges and Deb Owens, Head Cook-Lynn White, Asst Cook-Dot Asbury, Dishwasher - Dolly Donges, Bus Drivers-Mary Tamblyn, Chet Murray and Vickie Cooke and Paraprofessionals – Vicki Damjanovich, Elaine Harmoning, Deb Imlay and Kim Peterson. Members voted 4/0 in favor with Trustee Imlay abstaining due to his wife's employment with the district.

5. Hire Summer Staff: Trustee Young made a motion to hire Eddie Stevenson, Benton Asbury and David Gunn as summer staff for the grounds and buildings. Trustee Imlay seconded the motion. Members voted 4/0 in favor with Trustee Stevenson abstaining due to his son's

employment with the district. Doug Asbury may be interested in doing the grounds work after Eddie returns to college.

D. End of Year Budget: 1. Insurance Assessment – Trustee Young made a motion to ratify the District pre-paying the MUST insurance assessment in the amount of \$16,800.00. Trustee Zentner seconded the motion. Members voted 5/0 in favor.

2. Prioritize End of Year Purchases: A ‘wish’ list of items that could be purchased or projects that could be funded depending on Oil/Gas and Bentonite receipts was given to the Board. All the asbestos abatement that can be done in the Elementary has been completed. The High School hallways need abated but there would not be time to finish the project this summer. Trustee Young made a motion to accept the bid of \$11,195.00 for radiant heat in the Vo-Ag/Art building from Ned Enterprises and the re-lighting bid for the same building from Ace Electric in the amount of \$38950.00. These projects should make us eligible for the Northwestern Energy rebate program. Trustee Zentner seconded the motion and members voted 5/0 in favor. Trustee Imlay made a motion to accept the bid from Peterson Office Supply for 2 new copiers. Trustee Young seconded the motion. Vote: 5/0.

3. Compensated Absences: Trustee Young made a motion to allow a transfer to or from the General Fund to or from the Compensated Absences fund to bring it up (or down) to the 30% maximum allowed. Trustee Imlay seconded the motion. Vote: 5/0.

E. Property Insurance: Trustee Imlay made a motion to accept the 3-year commitment to the Montana Schools Property & Liability Insurance Plan through Western States Insurance. Trustee Young seconded the motion and all members voted in favor.

F. Activity Handbook Changes: Trustee Young made a motion seconded by Trustee Imlay and voted in favor 5/0 to table this item to a later meeting when all the handbooks could be discussed. Trip liability and social networking and texting were the subjects noted in this item.

#### **11. FUTURE ISSUES:**

Hire Extracurricular positions, Elementary Attendance Policy, sportsmanship policy, updates and additions to district policies including 5328 & 5328P-Family Medical Leave and compare District Grievance Policies/Master Agreement/Handbooks to ensure all are in agreement.

#### **12. NEXT REGULAR MEETING:**

Trustee Young made a motion to adjourn the meeting at 10:57 p.m. Trustee Zentner seconded the motion. The next regular Board meeting will be Tuesday, July 13, at 7:00 p.m.

ATTEST:

---

Board Chairman

---

Clerk of the Board