

## REGULAR MEETING – SEPTEMBER 16, 2008

**1. CALL TO ORDER:** Chairman Graham called the meeting to order at 7:00 p.m. in the Elementary Board Conference Room. Trustees Present: Claude Keith, Krystal Zentner (came in at item 10A) and Mark Giesick. Trustees Absent: Penny Young. Others Present: John Ballard, Betty Sweet, K.C. Hickok, Russ Imlay, Houston Finn, Ole Olsen & members of the Clarks Fork FFA and Diane George.

**2. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**3. MINUTES:**

Trustee Keith made a motion to accept the minutes of the August 13, 2008 Annual Budget Hearing and Regular Meeting with the following corrections: Item 10A-add the notation “Ron Kapor reporting” and in item 10B note that the committee members from the Bridger Board are Trustees Young and Keith. Trustee Giesick seconded the motion and members voted 3/0 in favor.

**4. CLAIMS & PAYROLL:**

Trustee Giesick made a motion to accept the following: payroll warrants 15652-15694, 9/3/08 direct deposit listing, expenditure line item transfers dated 7/14/08 and claims 12002-12114 with warrant 12014 declared void. Trustee Keith seconded the motion. Vote 3/0. Members would like Corinne Turnsplenty to report on the 21<sup>st</sup> Century Grant at the next meeting.

**5. ATHLETIC/ACTIVITY ACCOUNTING:**

Trustee Keith made a motion to accept the August Activity Accounting reports. Trustee Giesick seconded the motion. Vote 3/0. A breakdown of the costs for sending the HS Football team to Valier was given.

**6. CORRESPONDENCE:**

Jerry Scott sent a copy of the minutes and documents from the County Transportation meeting. MUST's quarterly report was received. Notice of a rebate on workers' comp premiums was given. A letter regarding the additional repairs made to the elementary roof was noted. (We are still not satisfied with the roof.)

**7. PUBLIC COMMENT:** None at this time.

**8. ACTIVITIES DIRECTOR REPORT:**

There are concerns with the meal policy in light of the actual costs incurred already this year. Revisions to the policy will be forthcoming.

**9. OLD BUSINESS:**

A. Community Committee-as reported by Ron Kapor: Mr. Kapor had stopped in several consolidated districts when he went to the game in Valier and spoke with some members of the communities. The inevitability of consolidation was noted as were suspicions that further consolidation was in the future for some of these districts. Towns that had no school were fairly desolate. Taxes had not seemed to change a great deal nor had curriculum, to their knowledge.

A few people in Belfry and Fromberg would still like to keep the subject open but not much action has taken place in this area.

B. Cooperative Committee – Trustee Keith noted that the groups have not met again and that the next meeting would include superintendents and activities directors.

C. 4-day School Week Committee – Trustee’s Giesick and Graham noted that the first meeting will be Sept. 24<sup>th</sup> at 7:00 p.m. An ad will appear in this week’s Carbon County News asking for additional committee members.

D. Negotiations Committee – as per Trustee Giesick, nothing new has been discussed and no meeting date set.

## **10. NEW BUSINESS:**

A. Out of District Travel Requests: Trustee Keith made a motion to accept the request of the FFA group for out-of-state travel to Minnesota for the National Convention. The group will be traveling by plane. Trustee Giesick seconded the motion. Vote 4/0. Trustee Giesick made a motion to accept the request of Vicki Kaufman on behalf of herself, Bailee Vaughn and Heidi Mudd to travel to Chicago for the Allstate Safe Driving campaign. Trustee Zentner seconded the motion and all members voted in favor.

B. Personnel: 1) Extracurricular Assignments: Trustee Zentner made a motion to hire the following list of extracurricular assignments: HS Student Council-Nancy Robinson, Jr. Hi Football-Ole Olsen, HS Lunch-Jeff Zeltner (4 days) and Corinne Turnsplenty (1 day), Elem. Lunch-Tessa Beach (not Cathie Kraft) and Deb Imlay. Trustee Giesick seconded the motion and all members voted in favor.

2) Hire Certified: Trustee Keith made a motion to hire Micheal Mortensen as the Foreign Language instructor. Trustee Zentner seconded the motion. Vote 4/0.

3) Approve additions to Sub List: Trustee Zentner made a motion to add Sandy Christensen, Laura Gary, Kristy Steward and Michaela Witt to the substitute list. Trustee Giesick seconded the motion and members voted 4/0 in favor.

4) Hire Route Driver: Superintendent Ballard made a recommendation, contingent upon District legal counsels’ approval, to hire Vickie Cooke at a rate of \$16/hr with a 3 hour per day minimum and with 75% of the district portion of insurance independent of hours worked as long as she fulfills the 3 hr/day minimum. Trustee Keith made a motion based on this recommendation. Trustee Zentner seconded the motion. 4/0.

5) Assign Transportation Coordinator: Trustee Giesick made a motion to continue the assignment of transportation coordinator duties to Diane George. Trustee Zentner seconded the motion. Vote: 4/0.

C. Out-of-District Attendance Agreements: Trustee Keith made a motion to accept the agreements for: Josie Gordon, and Cole & Fallon Pelican. Trustee Zentner seconded the motion. Vote: 4/0.

D. K.C. Hickok: Mr. Hickok addressed the Board on the districts' educational philosophy, mission statement, objectives and goals challenging the Board to join with the community, staff and students to develop a vision for the future of the schools and to evaluate the process and report on the progress. Superintendent Ballard noted that this has been a priority of his since he came on board and will continue to work toward accomplishing the goals that have been established so far.

E. Commitment to Cooperative: Trustee Zentner made a motion based on the recommendation of Superintendent Ballard to affirm the Districts commitment to the second year of a three-year program with the special services cooperative. Trustee Keith seconded the motion. 4/0.

F. FY 2008 Audit Report: Trustee Zentner made a motion to accept the draft audit report prepared by Olness and Assoc. Trustee Keith seconded the motion and members voted 4/0 in favor. Work will begin immediately to address the deficiencies noted by the auditor.

G. Policy Updates: Trustee Zentner made a motion to replace current form 3416F2 with recommended form 3416F1-Authorization to Possess or Self-Administer Medications. Trustee Keith seconded the motion and members voted 4/0 in favor. Trustee Zentner made a motion to accept the first reading of policy 2163-Traffic Education. Trustee Giesick seconded the motion. Vote 4/0. Board members went into executive session at 8:45. The meeting reopened at 9:00 p.m. Trustee Zentner made a motion to table policy 4550-Registered Sex Offenders for further information. Trustee Keith seconded the motion. Members voted 4/0 in favor. Trustee Giesick made a motion to table policy 3141-Discretionary Nonresident Student Attendance while research is done on Policy 4550. Trustee Keith seconded the motion – vote 4/0. Trustee Keith made a motion to table policies 5328 and 5328P-Family Medical Leave for further information. Trustee Zentner seconded the motion. 4/0.

I. Goal Setting: The goals discussed by the staff at the 9/8 PIR day included improving community relations, AYP, and technological proficiency as measured by TAGLIT. An open house for parents where they would follow their child's schedule was discussed as well as putting videos of the school on the local channel. Running an open house in conjunction with the bank picnic came up as did a spaghetti dinner at the Parent Teacher Conferences. Expanding the monthly newsletter with items from each class, a continuous loop video running during the conference and adding videos to the website were also considered. Trustee Zentner made a motion to table the adoption of goals to a later meeting. Trustee Keith seconded the motion and members voted 4/0.

**12. CLERK'S REPORT:** MCEL in Billings was announced. Addressing items noted in the audit and the management discussion and analysis are on the top of the to-do list.

**13. SUPERINTENDENT'S REPORT:**

A) Elementary Roof: Problems continue. The architects will work with the contractor.

B) Maintenance Repairs Update: No new information.

C) Bus: Bids on a replacement for Bus 2 will be gathered.

David Heuther will be hired to go through the crisis plan and work with the staff to learn and implement an updated plan.

CRT scores show that our grades K-5 exceeded proficient and above.

**14. FUTURE ISSUES:**

Four Day School Week, Elementary Roof, updates and additions to district policies, building appraisals, Extracurricular Activities: accounting policies/procedures, community committee, emergency planning and transportation issues and wages.

**15. NEXT REGULAR MEETING:**

At 9:40 p.m. Trustee Keith made a motion to adjourn seconded by Trustee Giesick - 3/0. The next regular meeting will be held Tuesday October 14<sup>th</sup>.

ATTEST:

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Board Chairman

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Clerk of the Board