

REGULAR MEETING – JUNE 14, 2011

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Chairman Keith called the regular meeting to order at 7:00 p.m. in the Elementary Board Conference Room. Trustees Present: Krystal Zentner, Kelly Stevenson and Bart Heiken. Others Present: Bill Phillips, Betty Sweet, Becky Bell, Wes & Tara Schwend and Eric Little.
- 2. AGENDA APPROVAL/REVISION:** none at this time
- 3. MINUTES:** Trustee Zentner made a motion to approve the minutes of the following meetings: May 10 Board Reorganization and Regular Meeting and the May 13, June 2 and June 8, 2011 Special Meetings with a correction to the June 8th minutes to delete the sentence starting with “If all works out...”. Trustee Stevenson seconded the motion. Members voted 4/0 in favor.
- 4. CLAIMS, PAYROLL, TREASURER’S RECONCILIATION:** Trustee Zentner made a motion to accept the following: claims 14137-14220, with warrant 13383 declared void and #14154 issued as its replacement, expenditure transfers of 5/11/11, payroll warrants 17729-17892, the direct deposit list of 6/9/11 and Treasurer Reconciliation Reports for April 2011. Trustee Heiken seconded the motion. Vote 4/0.
- 5. ATHLETIC/ACTIVITY ACCOUNTING:** Trustee Stevenson made a motion to accept the activity accounting for May. Trustee Heiken seconded the motion. Vote: 4/0. The funds being deposited to Junior High Honor Society were questioned and deposits being made to accounts with negative balances were noted. Composites for all senior classes will be completed in June. Members of past classes with account balances will be contacted for direction on the use of funds. Zero balance accounts can’t be deleted until the new fiscal year.
- 6. SPECIAL REPORTS:**
 - 6.1 Principal/Activities Director Report:** Principal Bell and 8 staff members will be traveling to Bozeman for the Montana Behavior Institute. Track banquet was held 6/13. Eleven students were in High School Track, 8 went to State.
 - 6.2 Superintendent/Transportation Director Report:** Superintendent Phillips shared a draft of a letter to the district voters that will be posted and sent to the Carbon County News. The Devries funeral will be held in the HS gym this Friday.
 - 6.3 Clerk’s Report:** Des Donaldson and Allison Boeck submitted letters of their intent to move over on the certified pay matrix. A list of the district buses with age, make of chassis and body and mileage was given. Trustee Zentner wondered if we should consider a bus purchase; possibly to replace #3.
- 7. OLD BUSINESS:**
 - 7.1 Student Handbook – First Reading:** Trustee Zentner made a motion to accept the first reading of the Student Handbook. Trustee Heiken seconded the motion. Vote: 4/0.
 - 7.2 Summer Projects Update:** Trustee Stevenson made a motion to approve year-end expenditures of high school and elementary gym painting, sidewalk and curb work at the high school and elementary sites, Plan B technology purchases of apx. \$43,918. Trustee Heiken seconded the motion. Members voted 4/0 in favor.

8. NEW BUSINESS: 8.1 Fifth Grade Sports: Trustee Zentner made a motion to not have 5th grade students participate in Volleyball and to table other sports to the next meeting. Trustee Stevenson seconded the motion. Trustee Zentner then rescinded her motion. Trustee Stevenson seconded. Trustee Zentner made a motion to table fifth grade participation in all sports until the July meeting. Trustee Stevenson seconded the motion and all members voted in favor. Discussion had included notifying parents by mail of any decision made.

8.2 Certified Negotiations: Trustees Heiken and Imlay will serve on this committee.

8.3 Hire Auditor: Trustee Zentner made a motion to hire Olness and Assoc. on a one-year contract. Trustee Heiken seconded the motion. Vote: 4/0.

8.4 Out-of-District Student Attendance: Trustee Zentner made a motion to accept the out of district attendance for Cody Mann. Trustee Stevenson seconded the motion. Vote: 4/0.

8.5 Transportation Reports: Trustee Zentner made a motion to accept the 2nd semester TR-5, Individual Contract and TR-6, Bus Route Reimbursement Claims. Vote: 4/0.

9. PERSONNEL: 9.1 Hire Extracurricular Advisors: Trustee Zentner made a motion to hire the following extracurricular positions: HS Pep Club – Tara Schwend, JrHi Pep Club - Des Donaldson, HS Concessions – Bridger Booster Club (stipend towards equipment), Jr. High Concessions – Jeff Zeltner (Art Italy Trip Fundraiser), 12th Grade Sponsor – Corinne Turnsplenty, 10th Grade – Nancy Robinson, 9th Grade – Cyndi Tripp, Pep Band, Jazz Band and Honor Band – Christina Madden, Annual Staff – Robin Smith, Drama (stipend dependent on production being performed)-Amy Kraft, Elementary Lunch – Lela Hall (½ for inside duty), Amy Kraft and Allison Boeck (sharing ½ for outside duty), Jr. High Lunch – Analicia Pianca, High School Lunch – Jeff Zeltner, FCCLA – Vicki Kaufman, FFA – Ole Olsen, Honor Society – Corinne Turnsplenty, HS Student Council – Nancy Robinson and Adult Ed – Jan Goetz. Trustee Stevenson seconded the motion and all members voted in favor.

Open positions for Jr. Hi Honor Society/Student Council, 11th Grade Sponsor and Middle School Sponsor will be posted.

9.2 Principal Contract: Trustee Zentner made a motion to offer a contract to Principal Bell for the 2011-2012 year with a 1% increase in salary (\$597.50) and to fund health insurance in the amount of \$17,964. Trustee Stevenson seconded the motion. Note: The rate for family insurance with dental and vision on the High Deductible Health Plan is \$17,964; an increase of \$1480 over previous year. Principal Bell will continue negotiations with Trustees Keith and Imlay. Other options had been to increase the insurance to a plan with a lower deductible or to offer a bonus which could be used to fund Principal Bell's health savings account to offset the higher deductible plan.

9.3 Hire Classified Staff: Trustee Stevenson made a motion seconded by Trustee Heiken to accept the Superintendent's recommendation to hire the following list of classified employees for 2011-2012: Administrative Assistants - Judy Zent and Diane George, Head Maintenance - Harvey Nott, Custodians - Dolly Donges and Deb Owens, Head Cook-Lynn White, Asst Cook-Dot Asbury, Dishwasher - Dolly Donges, Bus Drivers-Rikki Zentner, Chet Murray and Vickie

Cooke and Paraprofessionals – Vicki Damjanovich, Elaine Harmoning, Deb Imlay and Kim Peterson. Members voted 4/0 in favor. Willard Webster-Bus Maintenance is unable to continue in this position after July 1. The position will be advertised.

9.4 Hire Summer Maintenance Staff: Based on the recommendation of Superintendent Phillips Trustee Heiken made a motion to hire the following students for summer maintenance: Benton Asbury, J.R. Anderson, Austin Bauwens and Codi Keith. Trustee Zentner seconded the motion. Members voted 3-0 in favor with Trustee Keith abstaining due to the family relationship. Superintendent Phillips noted that Clerk Sweet had followed nepotism laws by posting the required notices.

9.5 Driver's Ed Salary: Trustee Stevenson made a motion to set the wages for Matt Anthony, Driver Education Teacher at \$20.50/hour for the current summer program. Trustee Zentner seconded the motion and all members voted in favor.

9.6 Business Manager/Clerk Wages: Based on the recommendation of Superintendent Phillips, Trustee Stevenson made a motion to raise the hourly wage of the Clerk/Business Manager by 3% to a rate of \$17.61. Trustee Heiken seconded the motion and members voted 4/0 in favor. It was noted by Superintendent Phillips that the Clerk had not had a raise in two years. Members asked if the raise could be funded with the indirect cost funds earned on the NEW SLATE and Peer Coaching grants. Clerk Sweet will look into this question.

9.7 Hire Head Girls Varsity Basketball Coach: Based on the recommendation of Superintendent Phillips, Trustee Heiken made a motion to hire Darcy Stracke as Head Girls Varsity Basketball Coach for the 2011-2012 season. Trustee Stevenson seconded the motion. Vote: 4/0.

9.8 Head Boys Varsity Basketball Position: Trustee Stevenson made a motion to table this item to a special meeting to be held at a later date. Trustee Heiken seconded the motion. Vote: 4/0.

9.9 Head Boys Junior High Basketball Position: Trustee Heiken made a motion to table this item. Trustee Stevenson seconded the motion. Vote: 4/0.

9.10 Hire Asst. Varsity Football Coach: Based on the recommendation of Superintendent Phillips, Trustee Zentner made a motion to hire Drew Hayes as the Asst. Varsity Football Coach for the 2011-2012 season. Trustee Stevenson seconded the motion. Vote: 4/0.

10. PUBLIC COMMENT: None at this time.

11. NEXT REGULAR MEETING: Trustee Zentner made a motion to adjourn the meeting at 11:27 p.m. Trustee Heiken seconded the motion. The next regular board meeting will be Tuesday, July 12 at 7:00 p.m.

ATTEST:

Board Chairman

Clerk of the Board